

**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

November 4, 2014

**BUDGET HEARING
MINUTES**

The Budget Hearing of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:00 p.m. Commissioners and staff present were:

Wayne King, President
Ken McMillen, Vice-President
Barney Burke, Secretary
James Parker, District Manager
Kevin Streett, District Electrical Superintendent
Michael Legarsky, District Finance Director
Don McDaniel, Consultant
Kate Pike, Brisa Services

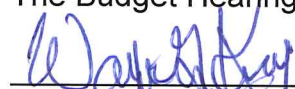
The Manager presented summaries of the PUD 2015 Draft Budget, currently on file at the District Office, which identified a General Fund Budget Summary and a Utility Fund Budget Summary, as well as a draft Resolution for adoption of the 2015 Calendar Year Budget.

Public Testimony

None

ADJOURNMENT

The Budget Hearing was adjourned to the Regular Meeting at 5:05 p.m.



Wayne G. King, President

Ken McMillen, Vice President



Barney Burke, Secretary

**REGULAR MEETING
MINUTES**

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:05 p.m. Commissioners and staff present were:

Wayne King, President
Ken McMillen, Vice-President
Barney Burke, Secretary
James Parker, District Manager
Kevin Streett, District Electrical Superintendent
Michael Legarsky, District Finance Director
Don McDaniel, Consultant
Kate Pike, Brisa Services

AGENDA

After introductions the Agenda was approved as submitted.

APPROVAL OF MINUTES

MOTION: By Commissioner Burke, Second by Commissioner McMillen, carried with abstention by Commissioner King who had not attended, to approve the Budget Hearing Minutes and the Regular Meeting Minutes of October 21, 2014 as submitted and distributed.

APPROVAL OF VOUCHERS

MOTION: By Commissioner Burke, Second by Commissioner McMillen, carried unanimously, to approve payment of:

Warrants No. 104090 through 104281 in the amount of	\$ 428,455.55
Warrants No. 501721 through 501760 in the amount of	<u>82,444.23</u>
For a Total Warrant Amount of	\$ 510,899.78

PUBLIC COMMENT (for items not listed on the Agenda)

None

COMMISSIONERS REPORTS

Commissioner McMillen

None

Commissioner Burke

October 22-24: Attended meetings of Energy Northwest Board in Kennewick

October 29: Attended Team Jefferson meeting regarding "Five Things We Can Do Summit"

November 10 & 14: Expect to attend climate adaptation workshops

November 18: Expect to attend meeting of Jefferson County Energy Lunch Program

Commissioner King

None

ACTION ITEMS

a) Power Boost Monies Allocation

The Manager presented an October 2, 2014 Memo for Record regarding contributions to the St. Vincent dePaul Society, that Society's 2014 disbursements to Jefferson County residents, Clallam County PUD newsletter relating to neighbors helping neighbors, and Revised Codes of Washington regarding contributions and disbursements to low-income residential customers. After discussion considering Power Boost current allocations to OlyCap (Olympic Community Action Programs), and noting the importance of no assistance for the same charge from more than one agency, the Board took the following ACTION:

MOTION: By Commissioner McMillen, Second by Commissioner Burke, carried unanimously, to allot Power Boost donation equally (50/50) to Olympic Community Action Programs and to the St. Vincent dePaul Society for assistance to low-income customers. Notification is to be included in billing and on the District's website.

b) Non-Utility Pole Attachment Policy

The Manager presented information with regard to the District's Non-Utility Pole Attachment Policy, noting need to address determination of religious, political and commercial signage, any limitations on event or location type banners, and electrical payee approval and rates/charges. Additionally presented was advice from legal counsel, noting difficulties in acceptance of religious and political messages on poles. With specific regard to a request for banners honoring military service members, legal counsel does not interpret as political or religious. After discussion and suggestions from the public to further investigate definitions, including possibly from the State Attorney's Office, the Board took the following ACTION:

MOTION: By Commissioner McMillen, Second by Commissioner Burke, carried unanimously, to adopt the currently proposed Non-Utility Pole Attachment Policy, leaving open the possibility of further review.

c) Low-Income Rate Change

The Manager presented an October 2, 2014 recommendation from EES Consulting regarding charges for low income senior and disabled customers. It was also noted that raising the low income and senior disabled discount from the current base \$7.49 fee to \$20 will not affect the 2015 budget. After brief discussion the Board took the following ACTION:

MOTION: By Commissioner McMillen, Second by Commissioner Burke, carried unanimously, to raise the low income and senior disabled discount from \$7.49 fee to \$20 per bill.

DISCUSSION ITEMS

a) Budget Resolution 2015

The Manager presented a draft Resolution Adopting a Budget for the Calendar Year 2015, summary Utility and General Fund 2015 Budgets, and a memorandum updating financial and accounting conditions.

b) Budget Resolution - Property Tax Decrease

The Manager presented draft Resolution noting the addition of wordage: "WHEREAS, the Board of Commissioners of Public Utility District No. 1 of Jefferson County are committed to eliminate the collection of their regular levy by the year 2026."

c) Payment Date Change for PWTF Loans

The Manager presented correspondence from the Department of Commerce referring to amendments modifying the Public Works Trust Fund annual repayment date from July 1 to June 1. After brief discussion the Board took the following ACTION:

MOTION: By Commissioner Burke, Second by Commissioner McMillen, carried unanimously, to authorize signature by the Manager of amendments modifying the Public Works Trust Fund annual repayment date from July 1 to June 1.

d) Consolidation of PUD Bond Funds

The Manager commented that, in the future, some obsolete funds with the Jefferson County Treasurer will close.

e) Schedule of Meetings for 2015

The Manager presented a memo for record with regard to the BOC Regular Meeting schedule for 2015, that being the first and third Tuesday of each month, with the exceptions of October (first Monday and third Tuesday of the month) and December (one meeting only on first Tuesday).

f) Peterson Lake Timber sale in 2015

The Manager presented information from a certified forester citing log prices for many northwest timbers. Some logging of timber on the Peterson Lake properties is being considered in year 2015, with the expectation of lowering costs for that property.

g) Net Metering Revenues

The Manager presented a graph noting available net metering incentive funds available of \$179,114.32 and re-funds to net metering customers of \$178,499.72.

MANAGER REPORT

The process of transferring Clallam PUD assets for Port Townsend Paper Corporation continues with a wheeling agreement currently in place. Membership in Western Washington Public Utilities, a group of small utilities addressing personnel issues, has been activated. A boundary line adjustment for Red House property on Chimacum Road has been signed by Manager. A mutual support agreement with other PUDs, for assistance in emergencies, has been re-executed for calendar year 2015. A Department of Health grant application for evaluation of the Port Ludlow Water System has been submitted.

Public Comment

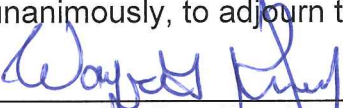
None

CORRESPONDENCE

1. Flyer regarding free do-it-yourself home energy audit workshop
2. WPUDA Annual Conference registration information
3. The Seattle Times article regarding Puget Sound Energy earnings

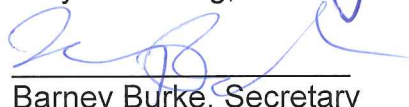
ADJOURNMENT

MOTION: By Commissioner Burke, Second by Commissioner McMillen, carried unanimously, to adjourn the Regular Meeting at 6:48 p.m.



Wayne G. King, President

Ken McMillen, Vice President



Barney Burke, Secretary