

**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County
September 21, 2015**

**SPECIAL BUDGET WORKSHOP MEETING
MINUTES**

The Special Budget Workshop Meeting of the Public Utility District No. 1 of Jefferson County was called to order by the President at the District's Four Corners Facility at 1:00 p.m. Commissioners and staff present were:

Wayne King, President
Kenneth Collins, Vice-President
Barney Burke, Secretary
James Parker, District Manager
Kevin Streett, District Electrical Superintendent
Kate Pike, Brisa Services

AGENDA

The purpose of the workshop was to address the District's 2016 Budget. A draft 2016 Budget has been on file in the District Office since September 1, 2015, as mandated by RCW 54.16.080, and was also presented at this workshop. A mandated budget hearing is to be held the first Monday in October (October 15) and the budget is to be approved at the November 3, 2015 Regular Meeting. The Manager also presented an August 27, 2015 memorandum to the Board citing facts, some assumptions, some recommendations and process.

Three divisions in the budget include a General Fund which includes electrical, a Water and Sewer Utility Fund and an Electrical Utility Fund.

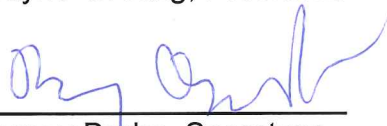
Noted was expected implementation of NISC (National Information Solutions Cooperative) accounting system on November 9, 2015 and a cost-of service study and rate study performed by EES Consulting. Goals include continued reduction of property tax collection. Depreciation is not included; however, it will be a factor for Rural Utilities Service reports needed to determine Tier rate.

There was discussion among the Board and staff on property tax reduction, sale of timber from the Peterson Lake property, District communications, conservation address, costs of net metering, address of low income customers, tree trimming responsibilities, deferral or addition of any projects, possibility of FEMA (Federal Emergency Management Agency) funding for recent storm outage costs, possible water and sewer rate increases, addition of late charge, rates for schools, and personnel needs.

ADJOURNMENT

MOTION: by Commissioner Burke, Second by Commissioner Collins, carried unanimously, to adjourn the Special Budget Workshop at 3:07 p.m.

Wayne G. King, President



Barney Burke, Secretary



Ken Collins, Vice-President