

**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**September 9, 2013**

**CITIZEN ADVISORY BOARD (CAB) MEETING  
MINUTES**

The Citizen Advisory Board (CAB) of the Public Utility District No.1 of Jefferson County meeting was begun by the Facilitator Don McDaniel at 1:30 p.m. in the District Four Corners office, Port Townsend, Washington. District Commissioners Ken McMillen and Barney Burke, as well as the District Resource Manager, Bill Graham, were present. Kate Pike, Brisa Services, was the minute taker.

Members of the Citizen Advisory Board present were:

From District 1: James Dow

Peter Lauritzen

Brian Goldstein

From District 2: Bill Kaune

Gene Brandon

Paula Anderson

Alternate member Owen Mulkey

From District 3: Stan Nealey

Mike McFadden

Phil Otness

**Public Comment**

Local 20/20 members Cindy Jayne, Kathleen Waldron and Tom Engel addressed the CAB to encourage support of conservation efforts by the PUD.

**Rates**

As the PUD Finance Director Michael Legarsky was unable to attend, Don McDaniel gave a brief synopsis of the District electrical rate structure. Currently, PUD electrical rates are in line with rates established at the takeover of service on April 1, 2013 from Puget Sound Energy. A cost-of-service study is expected to occur in early 2014, with any rate adjustments expected after said study.

**Conservation**

District Resource Manager Bill Graham delivered a power point presentation addressing the Jefferson PUD conservation program which is currently limited using current staff and will attempt to copy programs in place by other similar public utilities. The Bonneville Power Administration (BPA) awards funds for conservation projects and reimbursements for rebates, and defines guidelines. Projects must result in verifiable energy savings and may be subject to standards more stringent than existing codes. Eligibility of custom projects (new construction, renovation, upgrades) must be determined by BPA. The PUD currently offers compact fluorescent lamps and energy-saving showerheads for distribution, and expects to soon acquire smart plug strips for commercial use. Forms for use for rebates are being developed akin to those used by Clallam PUD and Mason PUD No.3. Popular heat pump rebates, favoring ductless systems, will require coordination with vendors. It is hoped that the Citizen Advisory Board can assist in recommendations of priorities, allocation percentages, and marketing and outreach strategies to implement the District's conservation program. Shannon Green and Andrew Miller from BPA were present and clarified some of the BPA guidelines for usage and

conservation. Geoff Crump from Olympic Community Action Programs (OLYCAP) addressed the Washington State low-income weatherization program which reduces utility costs for low-income users by increasing home energy efficiency. The program is funded by the U.S. Departments of Energy and Health and Human Services, Bonneville Power Administration and by Washington State.

**Commissioners and Outreach**

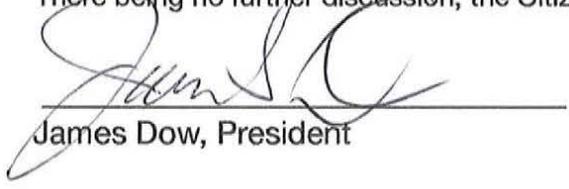
PUD Commissioners Barney Burke and Ken McMillen were present. Commissioner Burke offered some possibilities for outreach (i.e. local media, mailings, website, newsletters, social media service club meetings and community events).

**Next CAB Meeting**

The next Citizen Advisory Board Meeting is scheduled for October 14, 2013 at 1:30 p.m. in the PUD Four Corners office/facility. The Facilitator suggested that might be an appropriate meeting to consider choosing a CAB chair.

**ADJOURNMENT**

There being no further discussion, the Citizen Advisory Board adjourned at 3:57 p.m.

  
James Dow, President

  
Stan Nealey, Vice-President