

PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY, WASHINGTON

RESOLUTION NO. 2013-019

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF PUBLIC UTILITY
DISTRICT NO. 1 OF JEFFERSON COUNTY, WASHINGTON AUTHORIZING
CERTAIN PETTY CASH FUNDS ESTABLISHED FOR TRANSACTING DISTRICT
BUSINESS

WHEREAS, in accordance with Washington State Auditor accounting interpretations as specified in the Budgeting, Accounting, Reporting System manual, PT3, CH 3, PAGE 7, the District may establish and operate petty cash funds to transact district business in accordance with those interpretations.


WHEREAS, all petty cash funds authorized below shall be maintained and accounted in the manner prescribed by the State Auditor.

WHEREAS, the Finance Director shall designate the responsible petty cash custodian for each petty cash fund established.

NOW, THEREFORE BE IT RESOLVED by the Commission of Jefferson County Public Utility District No.1 as follows:

Administration Office Customer change drawer	\$	400.00
Administration Office petty cash fund	\$	150.00
Power Operations customer change drawer 1	\$	300.00
Power Operations customer change drawer 2	\$	300.00
Power Operations customer change drawer 3	\$	300.00
Power Operations petty cash fund	\$	150.00
Bank imprest checking account	\$	4000.00
Bank escrow checking account	\$	as needed

ADOPTED AND APPROVED by the Commission of Public Utility District No. 1 of Jefferson County, Washington at a regular open public meeting held this 20th day of August, 2013.


Barney Burke
President


Wayne G. King
Vice-President


Ken Mc Millen
Secretary

I, Kenneth McMillen , Secretary of the Public Utility District No. 1 of Jefferson County, do hereby certify that the above is a true and correct copy of a resolution adopted at the meeting of the Board of Commissioners of the Public Utility District No. 1 of Jefferson County on August 20, 2013, at which a quorum was present and voted.

SEAL

Kenneth McMillen, Secretary