

RESOLUTION NO. 2017-007

A Resolution of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington ("the PUD"), appointing a District Auditor in accordance with RCW 54.24.010 and Providing the District Manager authority to pay vendors, employees and contractors.

WHEREAS, by Resolution 2016-005, Tammy Esslinger-Lehman, was appointed by the PUD Commissioners as the PUD District Interim Financial Director and District Auditor; and

WHEREAS, by Resolution 2016-021, Kim Younger was appointed as the District Auditor; and

WHEREAS, the PUD must appoint an Auditor in accordance with RCW 54.24.010 (2) and PUD Governance Policy 13 to issue warrants upon orders or vouchers approved by the PUD Board and to perform other duties required by law, and

WHEREAS, the PUD has hired Susan Carter as the permanent PUD Financial Director and District Auditor, with a starting date of 3 April 2017, and

WHEREAS, the PUD has a legal responsibility to provide timely payments to its employees, consultant, and vendors; and

WHEREAS, the PUD Governance Policy states "As soon as practical after issuance of such warrants, the Auditor shall provide a list of warrants issued, and shall certify to the Commission that such disbursements satisfy just, due and unpaid obligations of the District, in a manner specified by the State Auditor."; and


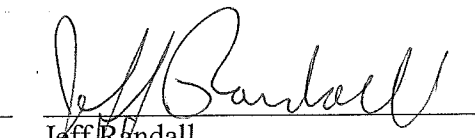
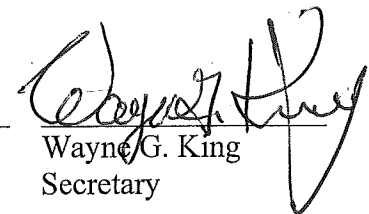
WHEREAS, The PUD Commissioners have directed the General Manager to prepare and send Board of Commissioner regular meeting agendas and supporting materials no later than preceding Thursday before the following Tuesday Board meeting, when the prior practice was to send such materials 24 hours before the meeting, and

WHEREAS, providing said Board meeting materials earlier will enable the Board and public to have more time to review these materials but will require the District Manager, through the Auditor, be authorized to make the payments described to meet legal and operation requirements.

NOW, THEREFORE, the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington hereby:

1. Appoints Susan Carter as the District Auditor effective 3 April 2017.
2. Authorizes the District Manager to direct the County Treasurer to issue wire transfers to BPA, RUS, payments to taxing authorities, and transfer funds to the PUD's payroll bank account and Jefferson County Treasurer as required and to issue PUD warrants to other PUD venders, employees, and for other PUD transactions less than \$100,000 dollar in individual value.
3. Requests that certification of all disbursements and supporting documentation be provided to the Commissioners at each regular meeting for review and approval.

ADOPTED by the Commission of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this 21st day of March 2017

		
Kenneth Collins President	Jeff Randall Vice President	Wayne G. King Secretary

